



Refund, Fee Waiver and Hardship Policy

St Christopher's Junior Basketball Club Inc

ABN 51 182 516 571, Inc Association Registration No: A0007762R

Purpose

In determining club registration fees (club membership and KBA game fees) for a season, the club budgets for the season based on the number of rounds and an average number of players per team. Player registration fees are relied on to fund the Club's operations and in return players are provided the opportunity to play for the season. If a player withdraws from the team, these costs do not reduce, the club still pays the same amount.

The club incurs expenditure, mostly committed at the start of the season, including registration of teams, court hire, uniforms, merchandise, coach education, coach uniform, equipment, and Keilor Basketball Association (KBA) game fees.

The registration fees paid as a parent are not just for your child but for the team to be able to participate in the season. Members are urged to promptly register when registrations open to enable the club to finalise teams and season set up.

Policy Statement

Prior to the commencement of a new season, the club must register teams to the KBA Junior Domestic Competition. To enable this to happen, the club determines and collects registrations (comprising of club membership fees and KBA game fees) prior to the commencement of a season.

To enable the club to meet the deadlines set by the KBA, the club collects registration fees before the previous season has completed. Registration is a whole of season financial commitment, an ongoing commitment for the season relied upon by the club to complete pre-season administration and selection processes.

The boys' and girls' coordinators are volunteers who invest a large amount of their own time to form the team lists for the season. Team selection is a complex activity; trying to balance team numbers across the age group, while trying to maintain friendship groups, support players in skill development and facilitate a cohesive team and, most importantly, ensure that players have fun!

Player or team withdrawals after the selection process has begun can have a flow on effect across the team and/or age group.

Payment Arrangements

The club understand that there may be circumstances in which some players are unable to pay all fees upfront. In these circumstances, families must contact the club immediately, in advance of the deadline for on-time payments. Payment arrangements will be treated in confidence and consideration will be given to allowing a payment plan. E: executive@stchristophersjbc.com.au

Players Joining after the Season has Started

Full fees are payable if there are enough rounds left in the season to qualify for finals. A reduction in fees will be considered if there are not enough games remaining to qualify to play finals.



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Fee Waivers Due to Hardship

The committee will consider waiving fees (part reduction or full waivers) on a case-by-case basis where financial hardship can be demonstrated. Hardship requests will be treated in confidence. E: executive@stchristophersjbc.com.au

LATE FEES & REFUNDS

Incentive for On-time Payments

Registration and on-time payment of fees secures a player's position in their allocated team. Late withdrawals can force teams to be restructured at the last-minute, causing angst and upset for coaches, players and families and extra work for the club's volunteers.

The club charge:

- A late fee for any player registered after the deadline (unless prior arrangements have been made).
- A clearance fee for any player seeking a clearance to another KBA club after the deadline. The club membership fee will also need to be paid to be considered financial after the deadline.

NOTES:

- The club's membership fee is **not refundable** after the deadline.
- The club may opt to close registrations after the due date.

The late fee will only be waived for:

- members who have made prior payment arrangements; or
- for new members offered a place in a team after the on-time deadline.

Player Withdrawals & Refunds

The refund policy is as follows:

- For refunds requested prior to the on-time deadline, an administrative fee of \$50 will be incurred.
- For refunds requested after the on-time deadline, the club membership fee is non-refundable. The KBA game fees will be refunded. If the player is clearing to another club, see also Incentive for On-time Payments.



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Medical Refunds

The KBA Junior Domestic Competitions Bylaws allows for players to claim qualifying games for games missed due to injury. A medical certificate must be supplied as required by the bylaws. No refunds will be considered in these circumstances.

If a player suffers a serious season ending injury that can be substantiated by a doctor's certificate, a pro rata refund will apply.

Code of Conduct Breaches / Tribunal Suspensions

If a player's conduct results in suspension or expulsion, no refund will apply.

Refund Requests

A refund request must be emailed to the club for consideration with the following information (executive@stchristophersjbc.com.au).

- Player's name
- Parent/Guardian name
- Contact details
- Current age group and team
- Details of why the request is being made (medical certificate must be included for medical refunds)
- Bank account details

Note:

- Fees cannot be transferred from one season to another or from player to player.